

Radiation Sciences

Personal Reference Form

Office of Undergraduate Admissions • MCV Campus • P.O. Box 980632 • Richmond, Virginia 23298-0632

Section I Applicant should complete this section.

Name

Last	First	MI
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Social Security number

<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Recommendations in support of your application for admission must be submitted on, or accompanied by, this form. You must complete either A or B below prior to giving the form to the person asked to submit the recommendation.

A. I authorize the release of a candid evaluation to assist in the admission process of the Department of Radiation Sciences. I understand that the material will be kept confidential, both from the public and me. I waive any right of access that I might have by law. I further understand that the Department of Radiation Sciences does not require me to execute this waiver and is willing to review my application without such a waiver.

Signature

Date

B. I authorize the release of a candid evaluation, but I choose not to waive my right to examine this letter of recommendation should I enroll as a student in the Department of Radiation Sciences.

Signature

Date

Section II Referer should complete this section.

Please complete and return this personal reference form as soon as possible (envelope enclosed).

The above student is an applicant for admission to the Department of Radiation Sciences and is requesting your evaluation. Please place an "X" along each continuum at a point where it best describes this applicant. If you do not know this student well, please feel free to say so; such frankness will not prejudice the candidate's chance of admission. (If you do not know the applicant well enough to give a recommendation, check here _____.)

Thank you for your assistance in this matter.

continued on back



I. Industry willingness to work; work habits; zeal; perseverance; energetic attention

- lazy; little or no effort
- seldom completes work
- ordinarily completes work
- occasionally does extra work
- does work gladly

II. Thoroughness accuracy; carefulness; definiteness; exactness

- careless; work always incomplete
- expresses ideas carelessly
- work usually completed and reasonably accurate
- careful work; accurate
- very careful and thorough

III. Initiative intellectual curiosity; originality; willingness to attempt new ideas

- never tries anything new
- seldom originates any work; follower
- sometimes attempts new ideas
- often initiates undertakings
- marked ability to think for him/herself

IV. Reliability dependability; good judgment; honesty; ability to get along without supervision

- dishonest; neglects obligations
- often needs supervision
- has to be prompted; sometimes reliable
- usually assumes obligations
- thoroughly dependable

V. Cooperation ability to get along with others; adaptable; tactful; agreeable; cheerful

- disagreeable; antagonistic
- slow to respond; not willing to help
- tends to be agreeable and willing to help
- does well in team work; agreeable
- always willing to help out others

VI. Emotional control poise; moodiness; overly emotional; temperamental

- very poor control of emotions
- occasionally loses self-control
- fairly well-balanced; good control
- well-balanced; poised
- unusually poised

VII. Intellectual capacity intelligence; natural ability to succeed in academic effort

- very slow to learn; lowest fifth
- needs to make extra effort to keep up
- average intelligence
- quick to grasp subject
- brilliant; highest fifth

VIII. English usage

written

- will not communicate; difficult to understand
- communicates poorly; expression not clear
- understandable; can follow directions
- accurate; easy to follow
- clear; can communicate at all levels

oral

- will not communicate; difficult to understand
- communicates poorly; expression not clear
- understandable; can follow directions
- accurate; easy to follow
- clear; can communicate at all levels

IX. Recommendation

- not recommended
- recommended with reservation
- recommended
- recommended with confidence
- highly recommended

X. I have known this student through:

- class
- lab
- counseling
- employment

Remarks _____

Printed name _____

Date _____

Signature _____

Position _____

Address _____