

Richmond Infant Council (RIC)

Infant & Toddler Connection of Richmond

Meeting Minutes

September 18, 2002

9:15AM – 11:30AM

East District Family Resource Center
2405 Jefferson Avenue
Richmond, VA 23223

Call to Order

The meeting was called to order at 9:20AM by Deana Buck, Council Coordinator. Deana reviewed the agenda and available handouts.

Announcements, Updates and Celebrations –

- Children’s Hospital will soon hire a full-time service coordinator for Henrico County, thereby allowing Claudia White-Jones to once again focus full-time on city of Richmond families.
- Child Network Services will soon be visiting with teachers throughout Richmond Public Schools to educate them about working with homeless children.
- The Virginia Institute for Developmental Disabilities is now the Partnership for People with Disabilities.
- ChildCraft Education has acquired ABC School Supplies
- Infant & Child Development Services (ICDS) raised approximately \$10,000 with its annual golf tournament held on September 16th.
- “Parent Chat” will be held on Wednesday, October 2nd, at the Children’s Museum of Richmond.
- A state council coordinators meeting will be held in Charlottesville November 19 & 20. The RIC is encouraged to bring a team of four participants, representing the Council, parents, providers, and service coordinators. Those interested in participating should contact Deana Buck as soon as possible.

RIC Updates

- Child Count – Leslie Phillips reported that she has received 121 pre-registration forms and 80 ICDFs since December 1, 2001. 38 cases are pending evaluation and assessment.

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- Budget – Richard Corbett presented the following:

Direct Services

1. Individual Child Services	\$40,000.00
Obligated	<u>\$24,326.00</u>
Available	\$15,674.00

2. Natural Environments	\$75,988.00
Billed	<u>\$16,002.60</u>
Balance	\$59,985.40

Family Support

	Budgeted	\$10,000.00
15 Requests @ \$100/ea.		<u>\$1,500.00</u>
	Balance	\$8,500.00

Conference & Workshop Fund

RIC Budgeted	\$3,500.00
RIC Spent	<u>\$225.00</u>
RIC Balance	\$3,275.00

Discussion & Review Items

Deana reviewed current family survey data compiled by the RIC. Low return continues to be of concern, despite valiant efforts on behalf of RIC service coordinators (CH was noted) to have families complete and submit their surveys.

Program Planning

The remainder of the meeting was devoted to program planning for the next 9 months. A workplan based on today's discussions will be shared at the October RIC meeting.

Next Meeting

The next RIC meeting will be held on Wednesday, October 16, from 9:15AM to 11:30AM at the East District Family Resource Center. Agenda items will include –

- Finalizing the workplan for parent involvement, participation and networking
- Public awareness
- An update on activities of the “service delivery workgroup”

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Adjournment

The meeting was adjourned at 11:30 A.M.

In Attendance

Participant	Agency/Organization
Vicki Beatty	RIC; Council Chair
Deana Buck	RIC
Richard Corbett	RIC
Gina Dywer-Urban	Childhood Language Center
Terry Izzo	Infant & Child Development Services
Chanie Manns Jordan	St. Joseph's Villa / Flagler Services
Leslie Phillips	RIC
Cathy Poythress	CHIP of Richmond
Judy Seymour	RIC
Sharon Sikes	Children's Hospital – Infant Services
Kate Smith	CHIP of Richmond
Claudia White-Jones	Children's Hospital – Infant Services
Annetta Williams	Richmond City Department of Social Services
Patsy Wright Little	ChildCraft Education
Tera Yoder	Partnership for People with Disabilities