

**SACS Focus Report
VCU Libraries
Attachment 8**

**Sample Agendas
VCU Libraries Advisory Committee**

Virginia Commonwealth University VCU Libraries Advisory Committee

May 19, 2003, 12:00noon – 1:30pm
4th Floor Conference Room, James Branch Cabell Library

AGENDA

Business

- Review and approval of minutes from April 24, 2003 meeting
- Selection of Chair for academic year 03-04
- Review of final list of serial cancellations
- Review of revised ILL regulations

Reports and Discussion

- FACR income FY02-03
- Report on meeting with Vice-President Torr
- Medical Library Association showcase: VCU Libraries @ MLA
- TML outreach and community relations
- Report on presentation to Board of Visitors
- Status of student library fee initiative

Virginia Commonwealth University VCU Libraries Advisory Committee

April 24, 2003, 12:00noon – 1:30pm
Tompkins-McCaw Library Conference Room

AGENDA

Business

- Review and approval of minutes from March 21, 2003 meeting (roy)
- Meeting schedule for summer 2003; set date for first fall meeting 2003-04 (Roy)
- Collections budget reduction strategy: update and calendar; discussion and consideration of feedback (JD)

Reports and Discussion

- Budget and income stream FY03-04 (JEU)
- Lectures and programs: Brown-Lyons Lecture and Cabell Lecture (JEU)
- Community partnerships with Tompkins-McCaw Library: CHEC and other projects (Jean)
- Emerging Technology Day: VCU Libraries participation (JEU)

**Virginia Commonwealth University
VCU Libraries Advisory Committee**

James Branch Cabell Library, 4th Floor Conference Room
October 24, 2003, 1:30pm

AGENDA

Business

- Review and approval of minutes from May 2003 meeting
- Selection of Chair for academic year 03-04
- Theses and dissertations processing fees: revision for electronic theses and dissertations, and per-volume copies
- Mission-Vision-Values statement for the VCU Libraries
- Building hours, academic year 2003-04

Reports and Discussion

- Theses and dissertations manual revision
- FACR income FY02-03 and restoration of journals
- Master Site Plan revision and library space
- Implementation of new library management software: status
- Fall cultural and fund-raising programs

Virginia Commonwealth University VCU Libraries Advisory Committee

Tompkins-McCaw Library Conference Room
November 21, 2003, 1:30pm

AGENDA

Business

- Review and approval of minutes from October 2003 meeting
- Borrowing privileges: appropriate privileges for faculty

Reports and Discussion

- Faculty recruitment and upcoming interviews
- Status of new library management software: progress towards re-implementing previous features and bringing new features online
- Response to SACS off-site review team
- Collections and scholarly journal subscriptions: projections and expectations for spring semester 2004
- Promotion of Biomed Central and other alternative publishing venues