

**Virginia Commonwealth University
University Purchasing
Contract Summary Sheet**

Commodity: Interior Design Services	Contact Nbr: 1907562CM-01
Vendor: Baskervill	Period / Renewals: 12/17/2007 – 12/16/2008 / 4
Address: 101 S. 15 th Street, Suite 200	Nbr of Vendors: 4
Richmond, VA 23219	Payment Terms: Net 30
Contact: Bryan Wingold	Accepts Purchasing Card: No
Phone: 804-343-1010	Fax: 804-343-0909
E-Mail: bwingold@baskervill.com	Website: www.baskervill.com

Contract Pricing	Contract Document (Excluding Proprietary Information)	Contract Modifications
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Contract Summary:

Interior design services for:

- (1) New construction projects;
- (2) Large and small interior renovation projects; and
- (3) Other projects.

Shipping Terms: (if applicable) N/A

Cooperative Language:

Contract Participation: Under the authority of the Code of Virginia 2.2-4304. Cooperative Procurement, it is the intent of this solicitation and resulting contract(s) to allow for cooperative purchasing by *only* the Virginia Association of State College and University Purchasing Professionals (VASCUPP) and all other Commonwealth of Virginia public institutions of higher education (to include four-year, two-year and community colleges). Current VASCUPP institutions include: College of William and Mary, University of Virginia, George Mason University, Virginia Military Institute, James Madison University, Old Dominion University, Virginia Tech, Radford University and Virginia Commonwealth University. A list of all other Virginia *Public* Colleges and Universities is available at <http://www.ExploreVirginiaColleges.com/>. In addition, the lead-issuing *institution* may allow local governments, school boards and other agencies serving local governments in their region access to this contract(s).

Participation in this cooperative procurement is strictly voluntary. If authorized by the Contractor(s), the resultant contract(s) will be extended to the public bodies indicated above to purchase at contract prices in accordance with contract terms. *The Contractor shall notify the lead-issuing institution in writing of any such institutions accessing the contract.* No modification of this contract or execution of a separate contract is required to participate. The Contractor shall provide semi-annual usage reports for all VASCUPP members and public institutions accessing the Contract. Participating public *bodies* shall place their own orders directly with the Contractor(s) and shall fully and independently administer their use of the contract(s) to include contractual disputes, invoicing and payments without direct administration from the lead-issuing *institution*. The lead-issuing *institution* shall not be held

liable for any costs or damages incurred by any other participating public *body* as a result of any authorization by the Contractor to extend the contract. It is understood and agreed that the *lead-issuing institution* is not responsible for the acts or omissions of any VASCUPP member, or public *body* and will not be considered in default of the Agreement no matter the circumstances.

Use of this contract(s) does not preclude any participating public body from using other contracts or competitive processes.

Note: Please reference the contract number on purchase requisitions, purchase orders, and when contacting the vendor.

VCU PURCHASE ORDER #: DO978813

Procurement Process: RFP