

**Virginia Commonwealth University
University Purchasing
Contract Summary Sheet**

Commodity: Sign Language Interpreting Services	Contract Nbr: 3071644EW-A
Vendor: Abacus-N-Bytes, Inc. dba TCS Assocs.	Period / Renewals: 8/15/09 through 8/14/10 w/four (4) successive one-year renewal options
Address: 11141, Suite 200 Georgia Avenue Wheaton, MD 20902	Nbr of Vendors: Two (2)
Contact: Jessica Moseley	Payment Terms: N/30
Phone: 240-292-7620	Accepts Purchasing Card:
E-Mail: Jessica@tcsassociates.com	Fax: 301-942-9110
	Website: www.tcsassociates.com

Contract Pricing	Contract Document (Excluding Proprietary Information)	Contract Modifications
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Procurement Process: RFP

Contract Summary: Sign Language Interpreting and Cart Services for the deaf and hearing impaired.

Cooperative Language: Under the authority of the Code of Virginia 2.2-4304, Cooperative Procurement, it is the intent of this solicitation and resulting contract(s) to allow for cooperative purchasing by only the Virginia Association of State College and University Purchasing Professionals (VASCUPP) and all other Commonwealth of Virginia public institutions of higher education (to include four-year, two-year, and community colleges). Current VASCUPP institutions include: College of William and Mary, University of Virginia, George Mason University, Virginia Military Institute, James Madison University, Old Dominion University, Virginia Tech, Radford University and Virginia Commonwealth University. A list of all other Virginia Public Colleges and Universities is available at <http://www.explorevirginiacolleges.com/>. In addition, the lead-issuing institution may allow local governments, school boards and other agencies serving local governments in their region access to this contract(s).

Participation in this cooperative procurement is strictly voluntary. If authorized by the Contractor(s), the resultant contract(s) will be extended to the public bodies indicated above to purchase at contract prices in accordance with contract terms. The Contractor shall notify the lead-issuing institution in writing of any such institutions accessing the contract. No modification of this contract or execution of a separate contract is required to participate. The Contractor shall provide semi-annual usage reports for all VASCUPP members and public institutions accessing the Contract. Participating public bodies shall place their own orders directly with the Contractor(s) and shall fully and independently administer their use of the contract(s) to include contractual disputes, invoicing and payments without direct administration from the lead-issuing institution. The lead-issuing institution shall not be held liable for any costs or damages incurred by any other participating public body as a result of any authorization by the Contractor to extend the contract. It is understood and agreed that the lead-issuing institution is not responsible for the acts or omissions of any VASCUPP member, or public body and will not be considered in default of the Agreement no matter the circumstances.

Use of this contract(s) does not preclude any participating public body from using other contracts or competitive processes.

Note: Please reference the contract number on purchase requisitions, purchase orders, and when contacting the vendor.

VCU PURCHASE ORDER #: EP459471