

PROCEDURES FOR CORRECTING VIOLATIONS RADIATION SAFETY COMMITTEE

The following procedures outline the process that will be followed by the Radiation Safety Committee to monitor compliance with the requirements that radiation is used in a safe manner. Persons who may have occasion to be cited or sanctioned under these procedures may exercise their right to appeal such citation or sanctions to the appropriate authority (Radiation Safety Committee or Vice President for Research).

Violation Identified

- I. First Incident - Follow-Up Survey Required
 - A. No Additional Violations Confirmed - No Further Action
 - B. Additional Violation Confirmed - see II.
- II. Multiple*, Repeat†, or Recurrent‡ Violations in Last 12 Months
 - A. Written Response to Radiation Safety Officer (required within 10 working days).
 1. Response Accepted - Follow-Up Survey Required
 - a. No Additional Violations Confirmed - No Further Action
 - b. Additional Violation Confirmed
 - (1) Fine of \$50 imposed on Responsible Investigator.
 - (2) Retraining of all research personnel required (see B. below).
 2. Response Not Accepted
 - a. Fine of \$50 imposed on Responsible Investigator.
 - b. Referral to Radiation Safety Committee (see C. below).
 3. No Response
 - a. Fine of \$100 imposed on Responsible Investigator.
 - b. Referral to Radiation Safety Committee (see C. below).
 - B. Retraining of All research personnel Required within 90 days.
 1. Retraining Completes in 90 Days - No Further Action
 2. Retraining Not Completed in 90 Days
 - a. Fine of \$100 imposed on Responsible Investigator.
 - b. Referral to Radiation Safety Committee (see C. below).
 - C. Referral to Radiation Safety Committee
 1. Explanation by Responsible Investigator Accepted - No Further Action
 2. Explanation by Responsible Investigator Not Accepted - Probation (see D. below).
 - D. Probation (3 to 6 months).
 1. Random Inspection of Lab by Radiation Safety
 2. No Further Violations - Removed From Probation by RSC
 3. Further Violation Identified
 - a. Three Month Suspension of the Use of All Radioactive Materials And/or Radiation Sources.
 - b. Fine of \$1,000 Imposed on Responsible Investigator.
 - E. Three Month Suspension of the Use of All Radioactive Materials And/or Radiation Sources.
 1. Followed by Probation (3 to 6 months).
 2. No Further Violations Identified - Removed From Probation by RSC
 3. Further Violation Identified
 - a. One Year Suspension of the Use of All Radioactive Materials And/or Radiation Sources.
 - b. Fine of \$3,000 Imposed on Responsible Investigator.
 - F. One Year Suspension of the Use of All Radioactive Materials And/or Radiation Sources.
 1. Followed by Probation (3 to 6 months).
 2. No Further Violations Identified - Removed From Probation by RSC
 3. Further Violation Identified
 - a. Complete Revocation of the Use of All Radioactive Materials And/or Radiation Sources.
 - b. Fine of \$5,000 Imposed on Responsible Investigator.

***Multiple:** more than one violation in the same survey

†Repeat: the same violation in two consecutive surveys

‡Recurrent: the same violation in two or more surveys in a twelve-month period

Note: *Security Violations*, labs that have significant problems with unsecured materials as determined by the RSC will be required to install an automatic door closer (estimated cost \$110). It may be further recommended that a combo-lock be installed to eliminate keyed entry (estimated cost \$400) or keyed entry only system (store function lock \$125).