

OFFICE OF ENVIRONMENTAL HEALTH AND SAFETY

CHEMICAL SAFETY SECTION

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Satellite Accumulation Area Checklist

All hazardous waste should be accumulated at to near the point of the generation of the waste. Specifically, this means within the control, within the room or within the sight to the generator. This point to generation is defined as a satellite accumulation area.

- There is a designated waste area or SAA
- Emergency contact information is posted at each SAA
- Containers:
 - ⇒ Are compatible with material within
 - ⇒ Are in good condition
 - ⇒ Are sealed except when adding material
 - ⇒ Are labeled with words “hazardous waste” and identify its contents
 - Contents should be recorded on a separate “waste label” maintained near the container and fixed to the container prior to its disposal
 - ⇒ Have manufacturer’s label removed or completely obscured
 - ⇒ Are removed within 3 days of becoming full
 - ⇒ With flammables are properly stored and labeled
- Waste labeling:
 - ✓ Words “hazardous waste”
 - ✓ Department & Principle Investigator
 - ✓ Phone number of PI
 - ✓ Building floor & room number of SAA
 - ✓ Full proper chemical names (no formulas or abbreviations)
 - ✓ Percentages of all waste
 - ✓ pH of waste