

# Change of Major/Concentration/Minor

Name: Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Student ID Number: \_\_\_\_\_

(not your VCUCard number)

Current Mailing Address: Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Information: Email \_\_\_\_\_ Phone \_\_\_\_\_

Please complete only the boxes related to your requested change.

### Change of major

**Change primary major**  
 from \_\_\_\_\_  
 to \_\_\_\_\_

**Request secondary major**  
 \_\_\_\_\_

**Change secondary major**  
 from \_\_\_\_\_  
 to \_\_\_\_\_

*\* If second major is requested or changed,  
 please select one of the following options:*

**Double major:** concurrently fulfilling the requirements for two majors

**Dual degrees:** concurrently fulfilling the requirements for two majors, with 25% of hours earned above the minimum hour requirement of the major requiring the most credits.

### Change of concentration

**Request concentration**  
 \_\_\_\_\_

**Change concentration**  
 from \_\_\_\_\_  
 to \_\_\_\_\_

### Change of minor

**Change minor**  
 from \_\_\_\_\_  
 to \_\_\_\_\_

**Request minor and/or second minor**  
 \_\_\_\_\_

A student's effective Bulletin will remain in effect until the degree is awarded. Change in academic program (major, concentration, minor) will not result in a change in effective Bulletin unless the program of study went into effect under a later Bulletin. Students readmitted to the university will fall under the Bulletin in effect at the time of readmission.

I understand that credits previously earned at VCU or at another university or college may or may not be applicable to this new major, minor or concentration.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Authorizing Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(dean, department chair or program head)

Approved forms should be submitted to the Office of Records & Registration, Box 842520