Virginia Commonwealth University

Financial Aid
Satisfactory Academic Progress Degree Audit

A completed Degree Audit form is required of all students who have attempted more than 150 percent of the credit hours necessary to complete their program of study. The form also is *recommended* for students who are not completing at least 67 percent of the course work that they have attempted and/or who may be in danger of not completing their degree within 150 percent of the credits necessary for their program of study. A complete description of VCU's Satisfactory Academic Progress policy for financial aid purposes (including the treatment of W, I, RF, RD, CO, D, and F grades as well as audited, ELP, and remedial courses) can be found on the Office of Financial Aid website at www.vcu.edu/enroll/finaid (click on "Satisfactory Academic Progress").

Name			**Social Security number or Student ID**
Last	First	MI	___ - ___ - ____

☐ Monroe Park Campus ☐ School of Allied Health Professions, Nursing, or Pharmacy ☐ School of Dentistry ☐ School of Medicine

Student: Please take this form and a copy of your academic transcript to your academic adviser in your major department. Have your academic adviser complete the remainder of this form. Note that you may be asked by the department to complete a graduation checkout worksheet to assist in determining the remaining courses required for graduation.

Adviser: Please complete the remainder of this form for the student indicated above. List all of the courses that the student must complete for his or her program. Incomplete forms will not be considered.

Adviser's name _____ Title _____

Department _____ Telephone number _____

List the student's degree and major, required GPA for degree, anticipated date of graduation, and the course requirements needed for graduation. Attach additional pages if necessary.

Degree and major: _____

Required GPA: _____ Anticipated date of graduation: _____

Courses not yet completed that are required for graduation	Semester and year (if known)	Credits

Total remaining credits needed to graduate:		

Advisor's Signature

Date

Mail this form to:	Fax this form to:	Or hand deliver this form to:
VCU Office of Financial Aid P.O. Box 843026 Richmond, VA 23284-3026	(804) 827-0060	901 W. Franklin St. Shafer Court Entrance Room 107