

BUSINESS SERVICES PRACTICE GUIDELINE

SUBJECT: Handicapped Decals in VCU Parking Facilities

EFFECTIVE Jan. 1, 2007

DATE:

REVIEW Jan. 1, 2008

DATE:

PURPOSE: Provide instructions/procedures on handling of handicapped parking permits in VCU parking facilities.

All subscribers parking in handicapped accessible spaces in controlled lots/decks must display **BOTH** a valid university parking permit for their assigned lot or deck and a disabled person placard or license plate, issued by the state Department of Motor Vehicles (DMV) or equivalent office for the state in which the car is registered, indicating that the driver is permitted to park in an accessible space for the mobility impaired.

All students/staff/faculty with temporary disabilities may request permission to park in designated mobility impaired spaces in their designated lot or deck. Additionally, if necessary, parking subscribers with temporary disabilities may request to move to a more proximate location. However, parking subscribers must have a disabled placard before consideration for parking reassignment will be granted. In all cases, parking subscribers must pay the applicable subscriber fee to park at any VCU parking location. VCU metered spaces are limited to four hours for mobility impaired parkers.

If a parking subscriber has been granted a temporary (TP) parking permit and has been reassigned to a more proximate parking location due to a handicap, then the subscriber must display **BOTH** a valid university parking permit and DMV handicapped placard in any space within the VCU controlled parking lot/deck. Failure to do so will result in a \$25 parking fine and possible loss of parking privileges.

Failure to follow documented procedures will result in a \$100 parking fine if you are found parking in a handicapped space without the proper permits.