

All applicants to VCU's School of the Arts submit a portfolio for admission into the Art Foundation Program. Visual Art and Design students spend two semesters in Art Foundation prior to entering the following majors: Art Education, Communication Arts, Craft/Material Studies, Fashion Design, Graphic Design, Interior Design, Kinetic Imaging, Painting and Printmaking, Photography and Film, and Sculpture and Extended Media. Art Foundation seeks to extend the depth and range of a student's skills in preparation for their remaining three years at VCU and a career in the Arts. Your application portfolio should effectively convey the singularity of your vision, your creativity and commitment.

All students applying to the School of the Arts follow the same portfolio guidelines regardless of intended major.

If you are interested in Art History, Cinema, Dance, Fashion Merchandising, Music or Theatre, do not use this form or information. Please ask your preferred department about their admissions process.

Application Components

- Change of Major Application Form
- Visual Portfolio (uploaded online)
- Resume of extracurricular activities
- VCUarts Recommendation Form (uploaded online)
- If you have previously attended another higher education institution, please submit a copy of your transcript. This is necessary even if you have submitted official copies to the university.

Portfolio Requirements:

Submit 12 to 16 images of art that you have created within the past two years that show your promise in visual Art and Design. Present your strongest work and demonstrate your potential to develop a diverse set of skills and ideas should you be accepted into the Art Foundation Program at VCU. We prefer to see a diverse range of 2D and 3D media. Drawing from observation is recommended, while copying anime, cartoons, graffiti or tattoos is discouraged.

To submit your portfolio, go to www.vcu.edu/apply. You will be guided through setting up an account for portfolio submission. Applicants may submit images in the following formats: JPG, PNG, GIF or TIFF. Images must be optimized to less than 2mb before uploading. Incorrectly formatted images cannot be uploaded.

Applicants may also submit videos in the following formats: MPG, AVI or FLV. All videos must be less than 3 minutes. The total maximum time for all moving images cannot exceed 5 minutes.

When your portfolio is complete, you must click the submit button to finalize your submission. Applications are not complete until the portfolio is submitted.

MAIL OR DELIVER ALL APPLICATION MATERIALS TO:

Virginia Commonwealth University
Art Foundation Program
609 Bowe Street, Room 502
PO Box 843047
Richmond, VA 23284-3047
804-828-1129
www.vcu.edu/artweb

APPLICATION DEADLINES

For Spring Admission : NOVEMBER 1
For Fall Admission : APRIL 1

CHANGE OF MAJOR APPLICATION

Name

Last Name	First Name	M.I.
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Student ID Number

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Permanent Address

Street		
City	State	Zip Code

Email
Cell Phone

Gender Male Female

Application Semester Fall 20 ____ Spring 20 ____

Current Major/Minor

Primary Major	Secondary Major	Minor
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Desired Major/Minor

Primary Major	Secondary Major	Minor
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Major Preference

Please indicate the one major that you are most interested in applying to after completing the Art Foundation Program. If you are interested in multiple departments please choose undecided. If we determine that you have fulfilled the requirements of the Art Foundation Program with transfer credit, your application will be forwarded to the indicated department.

<input type="checkbox"/> ART EDUCATION	<input type="checkbox"/> INTERIOR DESIGN
<input type="checkbox"/> CRAFT/MATERIAL STUDIES	<input type="checkbox"/> KINETIC IMAGERY
<input type="checkbox"/> COMMUNICATION ARTS (ILLUSTRATION)	<input type="checkbox"/> PAINTING & PRINTMAKING
<input type="checkbox"/> FASHION DESIGN	<input type="checkbox"/> PHOTOGRAPHY & FILM
<input type="checkbox"/> GRAPHIC DESIGN	<input type="checkbox"/> SCULPTURE + EXTENDED MEDIA
	<input type="checkbox"/> UNDECIDED

Signature

I understand that credits previously earned or transfer credits previously accepted by VCU may or may not be applicable to the Art Foundation Program or a degree within VCUarts. If my application is accepted, I request that my admittance to the Art Foundation Program or indicated department be immediately activated for the application semester by the University's Registrar.

Student signature

Date

Along with this form submit the following: a visual portfolio, a resume (focused on your extracurricular activities), and the VCUarts recommendation form. If you have previously attended another higher education institution, please submit a copy of your transcript. This is necessary even if you have submitted official copies to the university.

VCUarts

Undergraduate Reference Form

Section I (To be completed by applicant)

The following information must correspond exactly to the information submitted on your application. Indicate your decision regarding a waiver of the right of access to this reference before giving it to the person who will be submitting the reference. A sealed letter of recommendation may be sent with the application or under separate cover. If the letter is mailed separately, please have it sent to: VCU, Office of Undergraduate Admissions, P.O. Box 842526, Richmond, VA 23284-2526.

Name _____
last first middle other last name(s)

Desired curriculum (Complete these items exactly as you have completed them on your application.)

Intended college/school _____

Intended major _____

Advising track/concentration/specialization (if applicable) _____

Semester and year of entry Fall _____ Spring _____

Name of recommender (Note to applicant: Recommendations should be written by teachers or other professionals who have first-hand knowledge of your intellectual capacity, creative ability, emotional maturity, skill and craftsmanship, motivation and drive.)

The Family Education Rights and Privacy Act of 1974 and its amendments guarantee students access to their educational records. Students, however, are entitled to waive their rights of access concerning recommendations. The following signed statement is the applicant's wish regarding this recommendation.

I waive my rights to inspect the contents of this reference. I do not waive my rights to inspect the contents of this reference.

signature date signature date

Section II (To be completed by recommender)

Virginia Commonwealth University will value your comments on the suitability for the VCUarts Undergraduate program and will hold your comments in confidence if the applicant has signed the above waiver.

How long and in what capacities have you known the applicant?

Please carefully assess the applicant in the following areas. In making your assessment, compare the applicant to other individuals in his or her entire secondary school class.

	Superior	Good	Average	Poor	Unknown
<i>Intellectual ability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Extracurricular Accomplishments</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Ability to analyze a problem and formulate a solution</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Self-reliance</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Leadership</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Creativity/innovation</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Motivation</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Self-discipline</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Cooperativeness</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Oral communication skills</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Written communication skills</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Respect for others</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Reaction to criticism</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Emotional maturity</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

